

Admissions information

Admission in to the Early Years Setting

Parents are able to put their child's name on the waiting list as soon as they are two years old. As sometimes demand exceeds places available our admission policy is:

- Children with a statement of SEN
- Looked After Children
- Children taking up their full entitlement of 15 hours.
- Children who live in the immediate locality.
- Children who move into the area and are 4 years old.
- Children out of locality but with siblings attending the Infant School.
- Children out of locality with no siblings attending the Infant School.

School Admissions

Your child is entitled to start school in the academic year in which they turn 5 years old. The academic year runs from September 1st to 31st August inclusive.

The school's its own admissions authority which is operated by Shropshire Council as the Local Authority (LA) on behalf of the school, full details of this together with information about the arrangements for admissions are set out on the Shropshire website: <https://www.shropshire.gov.uk/school-admissions/admission-arrangements-and-criteria/>

Parents can contact the admissions team on:

school-admissions@shropshire.gov.uk

0345 678 9008

Letters will come direct from the Local Authority to your home alerting you about the need to apply for a school place, usually in the autumn term in the school year that your child becomes four.

Those children who are allocated a place at the school for their children to start in Reception are invited to a day and a half induction, which will follow the lines of a normal school day. Parents are invited to a New Entrants' Evening before the school visit where staff discuss the school's aims and routines with parents.

Further information regarding Shropshire schools' admission arrangements can be found from the following link:

<https://www.shropshire.gov.uk/school-admissions/>

Changing your child's school

From September 2013 the regulations changed for mid-term or "in-year" applications and local authorities no longer have to co-ordinate applications.

To change your child's school to a Shropshire school you should complete the [midterm/in year application form](#) and send it to your preferred school.

There are [guidance notes](#) to help completing the form.

If the school is not in Shropshire, contact the relevant local authority to see how you should apply to their schools. [You will find contact details on the direct.gov website.](#)

The decision to move your child from one school to another should never be taken lightly. A settled placement throughout both primary and secondary school is important. If your child is having difficulties, or you are considering a transfer for other reasons, please discuss issues with your child's headteacher before making a decision.